



Permit #F00147610

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00147610

Type of Permit: FILMING

Release Date: 01/28/2019

Production Company UNIVERSITY OF SOUTHERN CALIFORNIA

Producer Mitchell Colley

Insured Company Name UNIVERSITY OF SOUTHERN CALIFORNIA

Director Rom Lotan

Contact Phone No. 1 213-740-2895

1st AD Alyssa Harden

Contact Phone No. 2

Production Manager Mitchell Colley

Fax 213-740-7308

FilmL.A. Coordinator Kristin Weber

Address 851 DOWNEY WAY, HSH 300
LOS ANGELES, California 90089

Location Manager Mitchell Colley

Primary Phone Office - 303-249-5200

Secondary Phone

Production Title CONVERSIA

Type of Production Student

Location Assistant Joe Wallenstein

Primary Phone Office - 213.740.7126

Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE \$26.00
SIMPLE

Total Permit Fee \$26.00

Number of Locations 1



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Summary Information**Location****Location 1 of 1****Page 1 of 2**

Permit Number	F00147610	Location Manager	Mitchell Colley
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Office - 303-249-5200
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	
Production Title	CONVERSIA		

Location Address 304 N Wilton Pl, Los Angeles, CA, 90004

Location Type Apartment Building

Prep Dates 1/29/2019 - 1/29/2019 07:00 - 22:00 1 day

Film Dates 2/2/2019 - 2/2/2019 09:00 - 22:00 1 day
2/3/2019 - 2/3/2019 09:00 - 22:00 1 day
2/8/2019 - 2/8/2019 07:00 - 22:00 1 day
2/9/2019 - 2/9/2019 09:00 - 22:00 1 day
2/10/2019 - 2/10/2019 09:00 - 22:00 1 day

Strike Dates 2/11/2019 - 2/11/2019 12:00 - 22:00

Open or Closed to the Public Open

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval

Please see attached documents USC--CONVERSIA--STUDENT LETTER.pdf
REVISED - Mitchell Colley_Conversia_Student Film Notification Form.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	2		Cast	2
	Fire Extinguisher (2A10BC Minimum Rating)	1		Crew	10
				Spot	1
				Check	

Filming Activities Camera on sticks; Equipment on property; Exterior Dialogue; Exterior establishing



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Production Title	CONVERSIA		

shots; Handheld equipment; Interior and exterior dialogue; Interior Dialogue;
FILMING IN UNIT #304 ONLY. ; NO GENERATOR. ALL BATTERY OPERATED
EQUIPMENT. ;

Jurisdiction **Political:** Los Angeles City -
Council District 04

Police: Los Angeles
Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593

Grid: H7

Approvals LOS ANGELES CITY POLICE DEPARTMENT

Irene Martinez

Parking Base Camp

Location Type : Filming Location

Crew Parking

Location Type : Filming Location

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE
PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST,
CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON
AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Two assigned parking spaces in the driveway that the property owner has given us
access to.

ALL OTHER CAST/CREW WILL USE UBER/LYFT TO LOCATION.

STUDENT CERTIFICATION

Falsifying information or using an invalid production number is a violation of the student conduct code. Production numbers may only be used for the class for which they are assigned.

Date: 01/23/19 (Expires after 30 Days)

This is to certify that Mitchell Colley is enrolled in 54/B/19550
NAME OF STUDENT CLASS NO.

for the Spring 2019 semester and is engaged in the production of an authorized
FALL/SPRING/SUMMER YEAR

student project, USC Production Number: 191-541-5051
PRODUCTION NO. [xxx-xxx-xxxx]

entitled Conversia
TITLE OF THE PRODUCTION

The number of cast and crew members: 1 - 3 / 4 - 10 / 10+
PLEASE CIRCLE ONE

The following individuals are members of the crew who are authorized to use this form:

NAME	POSITION	PHONE NUMBER
<u>Rom Lotan</u>	<u>Director</u>	<u>213.453.6074</u>
<u>Anna Danaskova</u>	<u>DP</u>	<u>213.908.9221</u>
<u>Kent "KJ" Booze</u>	<u>Editor</u>	<u>469.451.8284</u>
<u>Mitchell Colley</u>	<u>Producer</u>	<u>303.249.5200</u>

Student productions undertaken by SCA students are for instructional purposes only and are not intended for any commercial use. USC retains the copyright to the above stated student produced project.

Student Signature: Mitchell Colley Date: 01/23/2019

SPO STAFF USE ONLY

USC ID Number: 1182461218 Number of CREW members certified: 4

Sincerely,

USC SCHOOL OF CINEMATIC ARTS
STUDENT PRODUCTION OFFICE



NOTICE OF STUDENT FILMING

Permit #F00147610

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	Conversia			
FILMING ADDRESS	304 N. Wilton Pl. Los Angeles, CA 90004			
DATE(S)	1/29/19, 2/2/19 - 2/3/19, 2/8/19-2/10/19 and 2/11/19			
HOURS	FROM	7:00 AM (Weekdays) 9:00 AM (Weekends)	TO	10 PM (Weekdays) 10 PM (Weekends)

Description of scenes & parking:

Interior and exterior dialogue.

***** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY *****

STREET PARKING WILL NOT BE USED OR AFFECTED

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Mitchell Colley	303-249-5200
Name of Primary Student Contact	Daytime Phone #
University of Southern California / Joe Wallenstein and Dagen Merrill	213-740-7126
Name of School / Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.